

Bus Stand Safety Initiative

By



Revenue and Disaster Management Department

Government of Haryana

BUS STAND DISASTER MANAGEMENT PLAN

Mewat

2014-15



CENTRE FOR DISASTER MANAGEMENT

HARYANA INSTITUTE OF PUBLIC ADMINISTRATION

GURGAON

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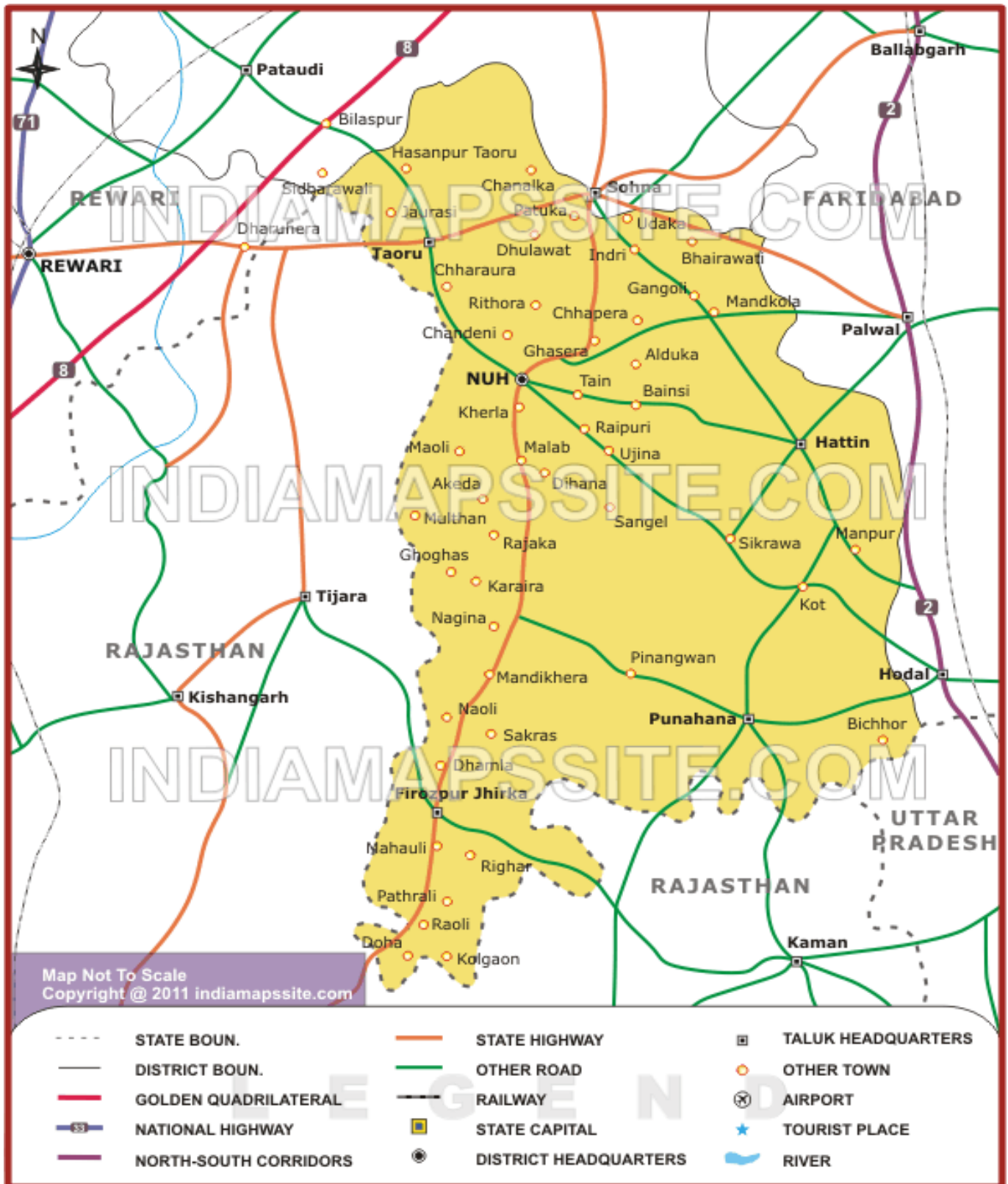
1. Chapter : Introduction

General Information: -Nuh bus stand is situated in the north-west part of Mewat. Mewat district share boundary with Rajasthan and Uttar Pradesh. Bus service is the major means of public transport in this district. The city lies on state highway Delhi-Alwar road. Nuh bus depot came into being in 1st Jan 2013 after the bifurcation of Gurgaon depot of Haryana Roadways. Nuh bus stands GPS coordinates: 28°5'59"N 77°0'24"E.



Aerial View of Nuh Bus Stand

Road Map of Mewat District



2. Chapter : Bus Stand Profile

2.1 Bus Stand Details

1.	Name	Bus Stand, NUH		
2.	District and state	Mewat, Haryana		
3.	Address	Bus Stand Nuh, Delhi -Alwar Road,Mewat		
		Telephone	01267-274710/11/12	
		Email	gmrnuh@gmail.com	
4.	Name of Bus Stand Incharge(SSI)	Sh. Mehboob Khan		
5.	Contact Details	Telephone	9813213044	
6.	<u>Nodal Officers for Disaster Management:</u>	Sh. Rajiv Nagpal G.M 9468269469	Email: gmrnuh@gmail.com	
7.	Type of Bus Stand	City/state/Inter state		
8.	<u>Bus Stand Timings :</u> Bus Stand Enquiry Cash Branch Overtime Branch Booking Branch Ticket Verification Branch SS Staff Work Shop Timings	24 hr. (shift wise) 24 hr. (shift wise) 24 hr. (shift wise) 24 hr. (shift wise) 24 hr. (shift wise) 24 hr. (shift wise) 24 hr. (shift wise)		
9.	<u>Staff Detail</u>	Male	Female	Toatal
	Bus Stand Enquiry	5	-	5
	Cash Branch	4	-	4
	Over time Branch	2	-	2
	SS Staff	1	-	1
	Booking Branch+ Ticket Verification Branch	4	-	4
10.	<u>Drivers Details</u>	Male	Female	Total

	Local/city Bus service } Long Route Buses }	143	-	143
	<u>Conductors Details</u>	128	-	128
	Local/city Bus service } Long Route Buses }			
11.	<u>No. Of Buses</u> Local/City Bus service Long Route Buses No.of Semi Deluxe Buses No.of Deluxe Buses	98		
12.	<u>First Aid Kits in a bus</u>	Yes		
13.	<u>Fire Extinguishers in a bus</u>	Yes		
14.	<u>Sitting Capacity of Bus</u>	52 to long route & 36 to city bus		
15.	<u>Bus Insurance</u>	Yes		
16.	No. of differently abled persons	Male		
		Female		
		Total		

2.2 Details of Staff – permanent and contractual

Sr. No.	NAME	Designation	Contact No.	Address
1.	Rajiv Nagpal	General Manager	9468269469	H.NO. 1135, SECTOR-4,GURGAON,Gurgaon,Haryana
2.	Sh. Balraj Sethi	Account Officer	9416633575	
3.	Narbir singh	Assistant	9671160741,	VPO-GUBHANA,BAHADURGARH,Jhajjar, Haryana
4.	Girraj Singh	Junior Auditor	9468363484	VPO-GHORI,PALWAL,Palwal,Haryana
5.	Naresh Kumar	Clerk	9812357440	W.NO. 12,F.P.JHIRKA,Mewat,Haryana
6.	Narender Kumar	Clerk	8053073205	VPO MASANI,REWARI,Rewari,Haryana
7.	Bimal Sharma	Clerk	9210756989	OLD NO. 304/4 JAWHAR NAGAR,JACOBPURA,Gurgaon,Haryana
8.	Virender Kumar	Clerk	9416236253	VPO-PINANGWAN,PUNHANA,Mewat,Haryana
9.	Raj Kumar	Clerk	8059315799	WARD NO. 10 PATIL GATENO.186,FARUKNAGAR,Gurgaon,Haryana
10.	Ravinder Kumar	Clerk	9718336777	H.NO.-1729/28,GALI NO.-10,LAXMAN VIHAR,Gurgaon,Haryana
11.	Sanjay Gulati	Clerk	9911336884	H.NO. 724/21,GALI NO. 11 NEAR S.D. MEMORIAL SCHOOL,MADAN PURI,Gurgaon,Haryana
12.	Ashok Kumar	Clerk	9990791115,	H.NO. 115 BHIM NAGAR,GURGAON,Gurgaon,Haryana
13.	Kastoor Chand	Clerk	9716634421	VPO-FIROZPUR ZIRKHA,NUH,Mewat,Haryana
14.	Azad Singh	Chowkidar		
15.	Ziauddin	Inspector	9416835095	VILL-KHANPUR GHATI,PO-RITHATH,NUH,Mewat,Haryana
16.	Hari singh	Inspector	9034292757	BAMLA,BHWANI,Bhiwani,Haryana
17.	Satish Kumar	Sub-Inspector	9416213546	VPO-SIDHRAWALI,GURGAON,Gurgaon, Haryana
18.	Khjan Singh	Sub-Inspector	9991195261	VILL-MEHAND POST GHAMROJ,SOHNA,Gurgaon,Haryana
19.	Madho Ram	Sub-Inspector	9813345709	JAURASI,TAURU,Mewat,Haryana
20.	Med Ram	Sub- Inspector	9813041385	VPO-AKERA,NUH,Mewat,Haryana
21.	Raj Pal	Sub- Inspector	7503085100	VPO-MANESAR,GURGAON,Gurgaon,Har Yana
22.	Mangal Singh	Sub-Inspector	9813345709	VILL-NEWANA PO-PUNHANA,PUNHANA,Mewat,Haryana
23.	Sokat Ali	Sub-Inspector	9813421645	
24.	Munshi Khan	Sub-Inspector	-	UMERA,NAGINA,Mewat,Haryana
25.	Satyapal	Sub-Inspector	9416775951	VPO. SIHA,REWARI,Rewari,Haryana
26.	Ali Mohd	Sub-Inspector	9991363044	VILL-ALAWAL PUR,PO-UJINA,Mewat,Haryana
27.	Fakir Chand	Sweeper	9992040184	VPO-PINANGWAN,PUNHANA,Mewat,Hary Ana
28.	Ramesh Chand	Sweeper	8053490123	H.NO. 111,W.NO. 3,FIROZPURZHIRKA,Mewat,Haryana
29.	Baljit Singh	Sweeper		VILL-GURGAON,NEAR CHHOTI MATA MANDIR,Gurgaon,Haryana
30.	Rajender Singh	Ticket Verifier	9466929642	MADHU VIHAR,REWARI,Rewari,Haryana
31.	Harish Kumar	Ticket Verifier	8860270630	H.NO. 10-C/4819 MUFTIWARA,REWARI,Rewari,Haryana
32.	Balbir Singh	Ticket Verifier	9468138550	V-TURKAPUR,PO-BAS PADAMKA,PATAUDI,Gurgaon,Haryana
33.	Mohinder Kumar	Ticket Verifier	9911333378	H.NO. 131,BHIM NAGAR,GURGAON,Gurgaon,Haryana
34.	Gurmail Singh	Work Manager		
35.	Store Keeper	Store Keeper	9868891295	H.NO. 1424 GALI NO 6 ,ARJUN NAGAR,GURGAON,Gurgaon,Haryana

2.3 Details of Drivers and Conductors Staff –permanent and contractual

Sr. No	Name	Designation	Age	Sex	Disability if any	Contact No.	Address
1.	Mohd Iqbal	Conductor	50	M	NIL	9050470090	VPO-TAIN,NUH,Mewat,Haryana
2.	MOHD UNUS	Conductor	50	M	NIL	9991275383	W.NO 8,HAYAT COLONY NUH,Mewat,Haryana
3.	Ramesh Kumar	Conductor	56	M	NIL	9812224450	VPO TAURU,TAURU,Mewat,Haryana
4.	Surender Kumar	Conductor	31	M	NIL		VILL KANOLI P.O SAROLI,PALWAL,Palwal,Haryan
5.	Niranjan Singh	Conductor	47	M	NIL	9991290240	VPO-MOHNNA,TEH-BALLABGARH,Gurgao
6.	Suresh Kumar	Conductor	52	M	NIL	9813939939	VPO- UJNA,NUH,Mewat,Haryana
7.	Jaikam	Conductor	32	M	NIL	9813770047	V. GUJAR NANGLA, PO.MANDIKHERA,F.P.JHIRKA, Mewat Har
8.	Dharambir	Conductor	51	M	NIL	9991087839	VPO GHANGOLA, SOHNA, Gurgaon,Haryana
9.	Mehboob Khan	Conductor	47	M	NIL	9813213044	VPO-AKERA,NUH,Mewat,Haryana
10.	Narender Kumar	Conductor	47	M	NIL	9953218530	V-SEHRALA PO-DHATIR PALWAL,Palwal,Harya
11.	Fajjar Khan	Conductor	53	M	NIL	9813332964	VILL-ATERNA PO-NAGINA,NAGINA,Mewat,Hary
12.	Hafeez Khan	Conductor	29	M	NIL	9050338918	VILL-PEMA KHERA,PUNHANA,Mewat,Hary
13.	Khurshid Ahamad	Conductor	54	M	NIL	9991553153	VILL-UELETTA,PO-NAGINA,Mewat,Harya
14.	Devi Ram	Conductor	51	M	NIL	9991818944	VILL-PAHARI,PO-BAHIN, HATHIN,Palwal,Haryana
15.	Jai Ram	Conductor	30	M	NIL	9813324612	KHERLI DOSA,PO-INDRI NUH,Mewat,Haryana
16.	Dharam Pal	Conductor	35	M	NIL	9991600213	VILL-GOHANA , PO-AKERA,FIROZEPUR JHIRKA,Mewat,Haryana
17.	Khalid Hussain	Conductor	29	M	NIL	8053864309	VPO-UMRA NAGIN,TEH-FIROJPUR JHIRKA,Mewat,Haryana
18.	Shyam Lal	Conductor	50	M	NIL	9813131813	VILLRAWLIPORAWLI,F.P.JHIRKA,Mewat,Haryana
19.	Dilbag Singh	Conductor	49	M	NIL	9911782742	H.NO.1159VILL-MARUTI KUNJ,BHONDSI,Gurgaon,Haryan
20.	Abdul Star	Conductor	46	M	NIL	9813276117	VILL-KUMRERA PO SIKRANA, HATHIN, Palwal, Haryana
21.	Ram Avtar	Conductor	36	M	NIL	9050816878	KHERI DOSA,PO-INDRI ,NUH,Mewat,Haryana
22.	Kapil Dev	Conductor	31	M	NIL	9813461014	W/NO 13 RADHEY NAGAR TAURU,TAURU,Mewat,Haryana

23.	kifayatullah	Conductor	36	M	NIL	9467786558	VPO-SHIKRAWA,TEH-PUNHANA,Mewat,Haryana
24.	Surender Kumar	Conductor	27	M	NIL	9992453210	VPO HATHIN,HATHIN,Palwal,Haryana
25.	Mohd. Iqbal	Conductor	50	M	NIL	9050470090	VPO-TAIN,NUH,Mewat,Haryana
26.	Bir Singh	Conductor	42	M	NIL	9467943065	VPO ALAWAL PUR,PALWAL,Palwal,Haryana
27.	Arshad Hussain	Conductor	50	M	NIL	9813129906	VILL-FARDARI,PO-PUNHANA,Mewat,Haryana
28.	Ratti Pal	Conductor	52	M	NIL	9991024464	VPO-UJJINA,NUH,Mewat,Haryana
29.	Suresh Chand	Conductor	52	M	NIL	9813792750,	VILL-PUNHANA,PO-PUNAHANA,Mewat,H
30.	Subhan Khan	Conductor	52	M	NIL		PINANGWAN,PUNHANA,Mewat,Haryana
31.	Gaffar	Conductor	50	M	NIL	9992406314	VILL-GHAGAS PO-
32.	Mohd Rafiq	Conductor	51	M	NIL	9812705607	VILL-NAKANPUR,PO-PUNHANA,Mewat,Haryana
33.	Daya Chand	Conductor	45	M	NIL	8053896342	VILL-REHPWA,PO-PINANGWA,Mewat,Ha
34.	Pappu Ram	Conductor	45	M	NIL	9992258980	VPO-PINAGWA,PUNAHANA NUH,Mewat,Haryana
35.	Mohd.Unus	Conductor	50	M	NIL	9991275383	W.NO 8,HAYAT COLONY NUH,Mewat,Haryana
36.	AJIT SINGH	Conductor	49	M	NIL	9813407450	MUKALWAS,GURGAON,Gurgaon,Haryana
37.	NARESH KUMAR	Conductor	44	M	NIL	9873656623	POSAGARPUR ,BALLABGARH,Faridabad ,Haryana

2.4 Details of Drivers and Conductors Staff –permanent and contractual (add additional sheet if needed):

Sr. No.	Name	Designation	Age	Sex	Contact No.	Address
1.	Niranjan	Driver	41	M	9467897430	
2.	Bhim Singh	Driver	51	M	9812806035	KALIKA,NUH,Mewat,Haryana
3.	Abid Husain	Driver	38	M	9813766560	VIL. CHANDAINI PO. F.P.NAMAK,NUH,Mewat,Haryana
4.	Farruk Ali	Driver	42	M	9991239483	ULETA, NAGINA,NUH,Mewat,Haryana
5.	Bhim Singh	Driver	51	M	9812806035	
6.	Jamshed Khan	Driver	50	M	9813608456,	ULETA, NAGINA,FIROZPUR JHIRKA,Mewat,Haryana
7.	Idrish	Driver	39	M	9991573200	NIZAMPUR,NUH,Mewat,Haryana

8.	Kamal Singh	Driver	48	M	9416888721,	INDANA, SINGANA,PUNHANA,Mewat,Haryana
9.	Aas Mohammad	Driver	41	M	9813618885,	MEOLI,NUH,Mewat,Haryana
10.	Nurull Hassan	Driver	44	M	9813482760	FIROZPUR NAMAK,NUH,Mewat,Haryana
11.	Madhu	Driver	43	M	9466287219,	AKHERA, GOHANA,NUH,Mewat,Haryana
12.	Prem Raj	Driver	52	M	9050470232	58, WARD NO. 8, BEHGAL MOHALLA,NUH,Mewat,Haryana
13.	Mohd Isaq	Driver	56	M	9671369101	FLANDI, SHACHOKHA, PUNHANA,NUH,Mewat,Haryana
14.	Idrish Khan	Driver	51	M	9991869187	JAMALGARH, PUNHANA,NUH,Mewat,Haryana
15.	Shakil Khan	Driver	38	M	9813104436	CHANDENI, FIROJPUR NAMAK,NUH,Mewat,Haryana
16.	Abid Husain	Driver	38	M	9813766560	VIL. CHANDAINI PO. F.P.NAMAK,NUH,Mewat,Haryana
17.	Jagat Kumar	Driver	58	M	9136373577	418/ 23, HIRA NAGAR, KHANDSA ROAD,GURGAON,Gurgaon,Haryana
18.	Mohd Farukh	Driver	46	M	9813747537	INDANA, SINGAR, PUNHANA,NUH,Mewat,Haryana
19.	Nafees Ahmed	Driver	36	M	9050156700,	SALAHARI, FIROJPUR NAMAK,NUH,Mewat,Haryana
20.	Kishan Chand	Driver	49	M	9991127245,	KHANPUR GHATI,FIROZPUR,Mewat,Haryana
21.	Ayub Khan	Driver	47	M	9050246701	ZARALI, ROOP RAKHA,HATHIM,Palwal,Haryana
22.	Harkesh Singh	Driver	52	M	9416835537	UJINA,NUH,Mewat,Haryana
23.	Faruk Ali	Driver	42	M	9991239483	ULETA, NAGINA,NUH,Mewat,Haryana
24.	Mohd Ishakan	Driver	49	M	9017584303	LAPHURI, SINGAR, PUNHANA,NUH,Mewat,Haryana
25.	Om Parkash	Driver	44	M	9991039743	ROJAKA,NUH,Mewat,Haryana
26.	Nasir Khan	Driver	55	M	9813392738,	WARD NO. 2, OPP. CIVIL HOSPITAL, FIROJPUR JHIRKA,NUH,Mewat,Haryana
27.	Dharampal	Driver	48	M		UJINA,NUH,Mewat,Haryana
28.	Mehbub khan	Driver	42	M	9991300587,	RANYALA KHURD, KOT,HATHIN,Palwal,Haryana
29.	Niyaz Mohd.	Driver	43	M	9813345752,	BANARSI, NAGINA, FIROZPUR JHIRKA,NUH,Mewat,Haryana
30.	Abdul Hakim	Driver	37	M	9466297654	NIJAMPUR, TAURU,NUH,Mewat,Haryana
31.	Sharif Khan	Driver	52	M	9991175450	JAHTANA, SIKHRAVA, PUNHANA,NUH,Mewat,Haryana
32.	Ismail	Driver	41	M	9813370616	MUBARIKPUR, PUNHANA,NUH,Mewat,Haryana
33.	Habib Khan	Driver	45	M	9034703120	ASSAIKE, NAGINA,NUH,Mewat,Haryana
34.	Abdul Hameed	Driver	39	M	9991669928	DHULAWAT, TAURU,NUH,Mewat,Haryana
35.	Bhagat Singh	Driver	46	M	9416303111	PINANGWAN, PUNHANA,NUH,Mewat,Haryana
36.	Aas Mohmmd	Driver	41	M	9467862082	DHANA, PINANGWAN, FIROJPUR JHIRKA,NUH,Mewat,Haryana

37.	Wahid Khan	Driver	53	M	9991252935	FIROJPUR NAMA,NUH,Mewat,Haryana
38.	Hashim Khan	Driver	47	M	9991997967	VPO- TAI,NUH,Mewat,Haryana
39.	Karan Singh	Driver	40	M		VILL-PINGWA,MEWAT,Mewat,Haryana
40.	Abdul Hamid	Driver	49	M	9813767522,	GHURAWLI, UTTAWAR,HATHEN,Palwal,Haryana
41.	Sahab Khan	Driver	41	M	9991026986	RAHPUWA, PINANGWAN, PUNHANA,NUH,Mewat,Haryana
42.	Jan Mohd	Driver	60	M	9812380044	BISHRU, PUNHANA,NUH,Mewat,Haryana
43.	Shahid Hussain	Driver	40	M	9728394086,	BISRU, PUNHANA,NUH,Mewat,Haryana
44.	Shabbir	Driver	41	M	9416456417	CHANDENI,NUH,Mewat,Haryana
45.	Khurshid Ahmad	Driver	44	M	8053023504,	INDANA,NUH,Mewat,Haryana
46.	Jan Mohd.	Driver	49	M	9017584303	LAPHURI, SINGAR, PUNHANA,NUH,Mewat,Haryana
47.	Khurshid Ahmed	Driver	43	M	9813482612	MUBARIKPUR,NUH,Mewat,Haryana
48.	Ashu Din	Driver	39	M	9466447368	DEWLA NAGLI, UJINA,NUH,Mewat,Haryana
49.	Zahir Ahmad	Driver	41	M	9812417138	JHAROKADI, NAI,PUNHANA,Mewat,Haryana
50.	Saheed Ahmed	Driver	48	M	9813551734,	JEHTANA, SHIKRAWA, PUNHANA,NUH,Mewat,Haryana
51.	Azbar Ali	Driver	40	M	9813370616	MUBARIKPUR, PUNHANA,NUH,Mewat,Haryana
52.	Raghubir Khan	Driver	48	M	8816014028,	JAKHOPUR, PUNHANA,NUH,Mewat,Haryana
53.	Ratti Mohd.	Driver	41	M	9812420788	NAGINA,NUH,Mewat,Haryana
54.	Jaheer Ahmed	Driver	43	M	9050566430,	CHANDENI, FIROJPUR NAMA,NUH,Mewat,Haryana
55.	Yaved Hussain	Driver	43	M	9991324810,	NOSERA,UJINA,NUH,Mewat,Haryana
56.	Devki Nandan	Driver	55	M	8930234342	TAORU,NUH,Mewat,Haryana
57.	Feroz Khan	Driver	56	M	9671563266,	DHINANA, AKERA,NUH,Mewat,Haryana
58.	Akhtar Hussain	Driver	56	M		RAIPUR, SOHNA,NUH,Mewat,Haryana
59.	Samsudeen	Driver	48	M	9991406968	AKERA,HNUH,Mewat,Haryana
60.	Jahur Khan	Driver	58	M	9991131973	kIRANG,NUH,Mewat,Haryana
61.	Tuffail Ahmed	Driver	55	M	9991225198	BISRU, PUNHANA,NUH,Mewat,Haryana
62.	Mohd Rafiq	Driver	48	M	9813580612,	JEHTANA,PUNAHNA,Mewat,Haryana
63.	MubeenAhmed	Driver	39	M	-	VILL-RAI PURI,PO-UJINA,TEH-
64.	Niranjan	Driver	41	M	9467897430	122, W.NO.5, NEAR GONDA RAM CHOWK,NUH,Mewat,Haryana
65.	Niyaj Mohd	Driver	43	M	9813345752	BANARSI, NAGINA, FIROZPUR JHIRKA,NUH,Mewat,Haryana

66.	Shabbir	Driver	41	M	9416456417	CHANDENI,NUH,Mewat,Haryana
67.	Shabudeen	Driver	46	M	9466512649	VILL TAIN PO TAIN,NUH,Mewat,Haryana
68.	RAMESH KUMAR	Driver	56	M	9812224450	VPO TAURU,TAURU,Mewat,Haryana
69.	KHALID HUSSAIN	Driver	29	M	8053864309	VPO-UMRA NAGIN,TEH-FIROJPUR JHIRKA,Mewat,Haryana
70.	SAHAB KHAN	Driver	41	M	9991026986	RAHPUWA, PINANGWAN, PUNHANA,NUH,Mewat,Haryana
71.	SAHEED AHMED	Driver	38	M	9813551734	JEHTANA, SHIKRAWA, PUNHANA,NUH,Mewat,Haryana

Chapter 3: Hazard Risk, Vulnerability and Capacity (HRVC) Assessment

3.1 Bus Stand Building Details

1	Number of buildings in the premises	Basement	(Yes / No) No												
		Storey	Single												
2	Bus Stand Area	5 acre.													
3		No. of Rooms	Number of Staircases	No. of fire exits	No. of toilets male	No. of Toilets female	No. of Fire Extinguishers	No. of First Aid Boxes	Electric Panels	Drinking water points	Waiting room	Others	Canteen	Te a stall/ Kitchen	
	Ground Floor	17	-	-	8	-	-	-	-	1	-	-	1	-	
4	Location of														
	1. Enquiry cell	West side of work shop Ground Floor													
	2. Luggage Room	N/A													
	3. Medical Room														
	4. Canteen	N/A													
	5. Staff Parking	Adjacent to entrance													
	6. Public Parking	Adjacent to entrance													
	7. City Bus parking	N/A													
	8. Long route bus parking	Main Bus stand													
	9. Transport Manager Haryana Road ways office	Main Bus Stand													
	10. Workshop	Main Bus Stand (south)													
		Inside bus stand campus (west)													

3.2 Possible Hazards:

Hazards (in and around the Bus Stand)	Hazard Probability (High / Med / Low)
Road Accidents	M
Flood	L
Earthquake	L
Building collapse	L
Epidemic / Contagious disease	L
Fire	l
Heat Wave	L
Cold Wave	L
Industrial / Chemical hazard	L
Stampede	L
Animal Bite	H
Snake Bite	L
Food Poisoning	L
Others (specify)	L
Staff strikes	M

3.3 Identification of Potential Structural/Non Structural Hazards

Sr. No.	Structural/Non Structural Hazards Areas	Location
	Inside Bus stand	
1.	Gas cylinders	Canteens (east)
2.	Other fuel (petrol/diesel/kerosene etc.)	Feeling station (west)
3.	Chemical bottles	-
4.	Main Electrical Boards	Bus stand (west)
5.	Hanging Electrical Wires	-
6.	Suspended Ceilings	-
7.	Unfixed Almirah/cabinets	Offices
8.	Unfixed wall Frames	-
9.	Doors/ Windows	Every room
10.	Open drains/ gutter	-
11.	Trees	west
12.	Defected staircases	-
13.	Severely cracked walls	-
14.	Others (specify)	Transformer(south-east)
	Outside Bus stand	
1	Trees	-

2	Power Lines	-
3	Towers	-
4	Others (specify)	-

3.5 Capacities

Skilled/Trained Human Resource

Trained Volunteers	Male	Female	Total	Name of the coordinator	Contact N0. Of the coordinator
First Aid	1			Naresh Kumar(B.C)	9812357440
Fire safety					
Rescue					

3.6 Resource Inventory

A. Equipments within Bus Stand and also nearby Bus stand:

Sr. No.	List of Items	Details of the item	Person Incharge	Contact No. Of the person in charge
1.	First Aid Kits	5	Building clerk	9812357440
2.	Fire Extinguishers	-		
3.	Sprinkler System	-		
4.	Ladder	Yes	Head.Mechanic	9813758949
5.	Rope		Head.Mechanic	9813758949
6.	Stretchers	-		
7.	Torches	Yes		9813758949
8.	Hammers	5	Head.Mechanic	9813758949
9.	Generators / UPS	-	Head.Mechanic	
10.	Gas cutter	1	Head.Mechanic	9813758949
11.	Welding set	1	Head.Mechanic	9813758949
12.	Crane – pickup wan	1	Head.Mechanic	9813758949

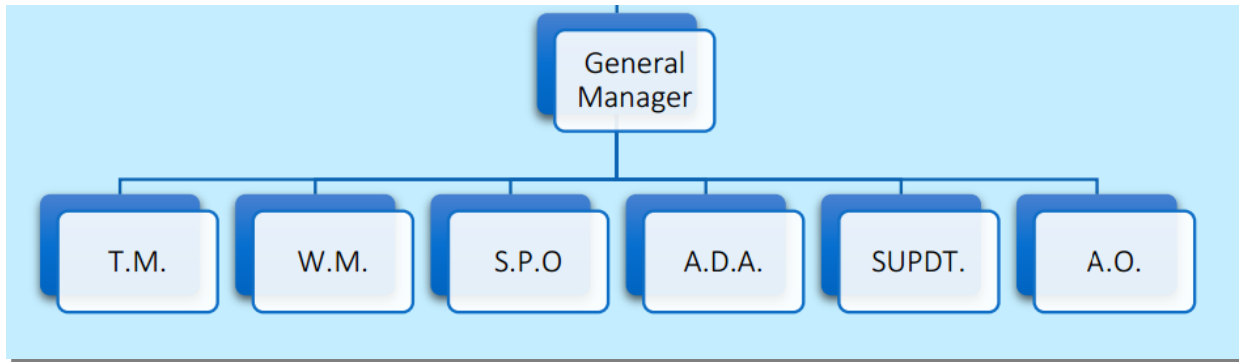
B. Transport Facilities

Sr. No	Type of Vehicle	Total No
1	Car (Personal)	1
3	Two wheeler (Personal)	4

C. Nearest Resources

Sr. No	Nearest Resource	Distance in Kms/Mtr.	Contact No.	Address
1	Police Post	500 mtr.	01268-683000	Near Sabji Mandi, Nuh
2	Fire Station	500 mtr.		
5	Community Health Centre	1 km.		Near Syndicate Bank, Nuh
7	Hospital Private	100mtr.	9416454272	Jaipur Clinic,Nuh

Chapter 4: Response Mechanism



A. Roles and Responsibility of Bus stand Disaster Management Committee (SDMC)

- Help Bus stand in preparation & evaluation of Disaster Management Plan
- Look into structural safety of Bus stand
- Work out financial aspects of preparedness & mitigation measures.
- Arrange conduct of Mock Exercises on various types of disasters twice a year.
During disaster, help in coordinating various groups and teams

Suggested list for Bus stand Disaster Management Committee

Sr. No.	Designation	Role in BSDMC
1.	General Manager/ Transport Manager Haryana Roadways	Chairperson
2.	Bus Stand In Charge (SSI) act as incident commander	Vice Chairperson
3.	Staff Incharge	Member
4.	Workshop Manager	Member
5.	Staff Training Cell Incharge (Trainers of Drivers and Conductors)	Member
6.	Representative from Revenue and Disaster Management Department/District Administration/ Municipal Corporation	Member
7.	Representative from Fire Services (from closest Fire Station)	Member
8.	Representative from Police department (from closest Police Station)	Member
9.	Representative from Health Department (local Doctor)	Member
10.	A warden from Civil Defence	Member

Bus Stand Disaster Management Committee

Sr. No.	Designation	Role in BSDMC
1	General Manager, Haryana Roadways, Mewat	Chairperson
2	General Manager, Technical, HR, Mewat	Vice Chairperson
3	Accounts Officer	Member

4	Works Manager	Member
5	Transport Manager	Member
6	SPO	Member
7	District Revenue Officer, Mewat	Member
8	Dy. Civil Sergrion, Mewat	Member
9	Dy. SP, Mewat	Member
10	Fire Station Officer, Mewat	Member

B. Teams Under Bus Stand Disaster Management Committee (BSDMC)

- 1. Building Safety team/ Committee:** Bus stand incharge responsible for Safety Audits, Repairs and maintenance, maintenance of fire extinguishers, electrical appliances etc.
- 2. Staff Training Team:** Responsible for organizing regular Trainings of Drivers and Conductors for First Aid, Fire Safety and Rescue in case of any emergency
- 3. Early warning, Communication & Awareness Generation Team**

Composition

- Person at Enquiry
- All Bus Conductors

Roles and responsibilities:

- Identify safer locations and routes.
- Prepare Bus stand location map and floor maps of the bus stand
- Prepare evacuation plan in consultation with bus stand disaster management committee
- Practice Duck, Cover & Hold at first sign of earthquake.
- Ensure evacuation in a disciplined manner along designated evacuation route.

Sr. No.	NAME	Sex	Designation	Contact No
1.	Narbir Singh	M	Assisatnt	9671160741
2.	Girraj Singh	M	Junior Auditor	9468363484
3.	Naresh Kumar	M	Clerk	9812357440
4.	Narender Kumar	M	Clerk	8053073205
5.	Bimal Sharma	M	Clerk	9210756989
6.	Virender Kumar	M	Clerk	9416236253

4. Fire Safety Team

Roles and responsibilities:

- Proper maintenance of fire extinguishers. (Check the expire date)
- Ensuring proper fire extinguishers for proper site.
- Monitoring the electric supply points.
- Switch of the main power if possible in case of emergency.
- Members of this team should be able to carry and use fire extinguishers.

Sr. No.	NAME	Sex	Designation	Contact No.
1.	Raj Kumar	M	Clerk	8059315799
2.	Hari singh	M	Inspector	9034292757
3.	Ajad Singh	M	Chowkidar	
4.	Kastoor Chand	M	Clerk	9716634421

5. Search and Rescue Team

Roles and responsibilities:

- After everyone is out take a round around the premises to see if anybody is left behind. (Note: not to go near the effected of danger zone).
- If there is a heavy earthquake situation, the team is not to go inside but to take a round from a safe distance from the building and call the emergency response team.
- If people are trapped identify if possible the areas where they are trapped.
- Brief the Emergency Response Team about the situation.

Sr. No.	NAME	Sex	Designation	Contact No.
1.	Ali Mohd	M	Sub-Inspector	9991363044
2.	Sanjay Gulati	M	Clerk	9911336884
3.	Ashok Kumar	M	Clerk	9990791115
4.	Mangal Singh	M	Sub-Inspector	9813345709

6. First Aid Team

Roles and responsibilities:

- Administer first aid and record all cases & treatment.
- Accompany search & rescue teams during search.
- Help in evacuating seriously injured.

- Aid the physically handicapped.

Sr. No.	NAME	Designation	Contact No.	Address
1.	Ziauddin	Inspector	9416835095	VILL-KHANPUR GHATI,PO-RITHATH,NUH,Mewat,Haryana
2.	Naresh Kumar	Clerk	9812357440	W.NO. 12,F.P.JHIRKA,Mewat,Haryana
3.	Satish Kumar	Sub- Inspector	9416213546	VPO-SIDHRAWALI,GURGAON,Gurgaon, Haryana
4.	Khjan Singh	Sub Inspector	9991195261	VILL-MEHAND POST GHAMROJ,SOHNA,Gurgaon,Haryana
5.	Madho Ram	Sub-Inspector	9813345709	JAURASI,TAURU,Mewat,Haryana
6.	Med Ram	Sub-Inspector	9813041385	VPO-AKERA,NUH,Mewat,Haryana

7. Bus/Road Safety Team

Composition

- Drivers and Conductors (traveling in respective buses).

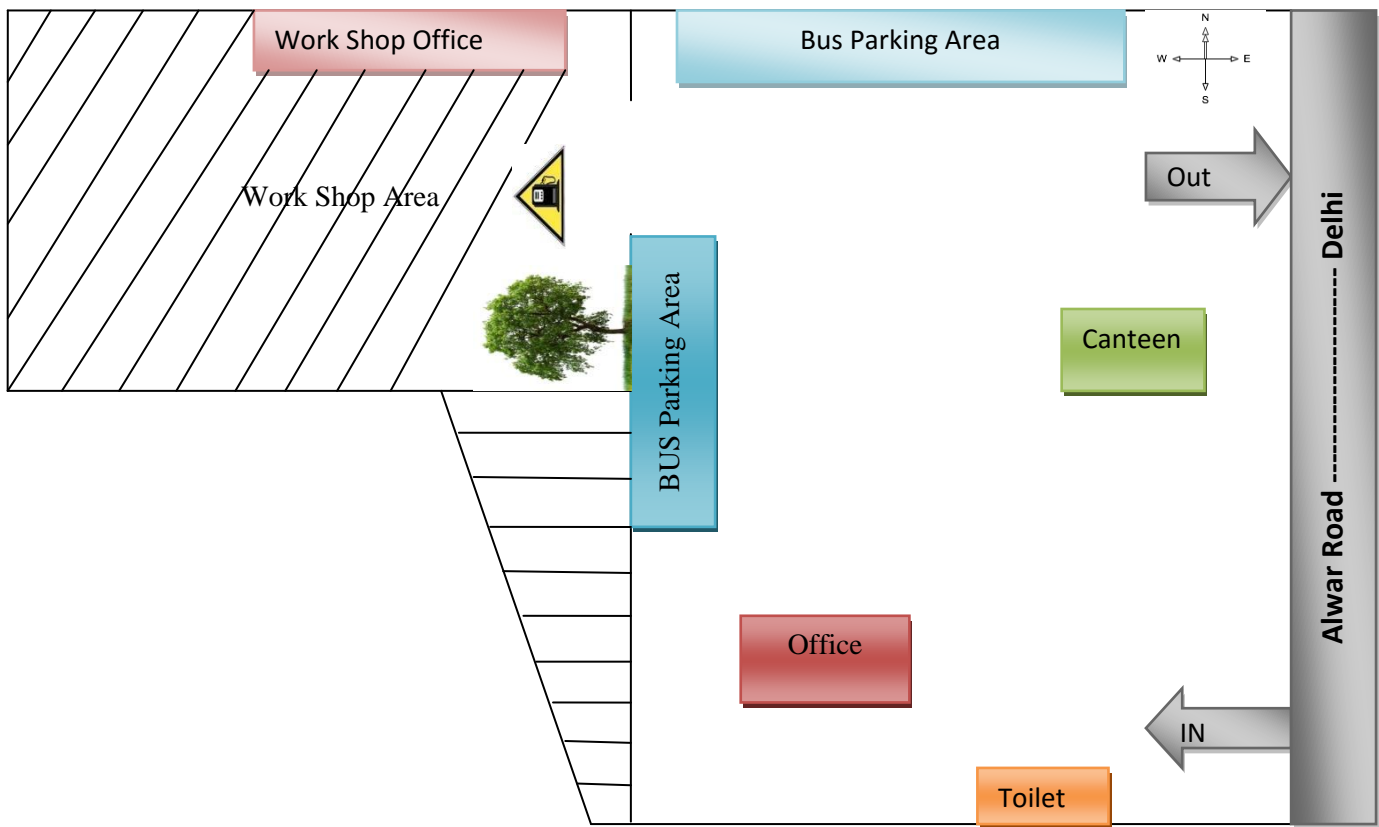
Roles and responsibilities:

- Maintenance of first aid kits in buses
- Instruct passengers to crouch down between seats and in aisle until shaking stops, move out and stay till contact with DM department
- Assist giving first aid to injured
- Establish communication with local Control Room
- Arrange the contact numbers of all hospitals falling on the bus route.
- Arrange contact numbers of police stations falling on the bus route

4. Evacuation Plan

The evacuation team will identify the safer locations, safe evacuation routes, locations of the equipment like fire extinguishers, fire hydrant points, First-Aid kits etc. in the Bus stand and will mark on the floor maps and will prepare floor wise evacuation plan. Display maps prominently at the notice board at each of the floor.

Floor Map showing safe evacuation routes



□ : Open Space to Safe Zone

⚠ : Diesel Pump

Chapter 5: Mock-Drill

Mock drills are the way of testing the Bus Stand Disaster Management Plan. The mock drill on earthquake, fire, etc. should be conducted once in every six months, and the deficiencies should be assessed for the purpose of updation of the plan. This section of the plan should clearly indicate the steps to be followed to conduct the mock drills and the responsibilities of the teachers, non-teaching staff and students should be delineated. If required, the bus stand authorities should invite the Fire Service Officers, doctors from Health Department, trainers from Red-Cross Society trained Civil Defence volunteers and volunteers from NGOs for support in conducting the mock drills.

Earthquake drill:

1. Practice drop, cover and hold.
2. Once evacuation starts, evacuate buses in less than 1 minute without pushing and falling.
3. Evacuate bus stand in less than 4 minutes using different exits.
4. Look out for nears and dears
5. Stay away from weak areas / structures.
6. Perform head counts when reach at assembly area.
7. Help those who need assistance

Fire Drill:

1. Evacuate from the site.
2. Practice Stop, Drop and Roll in case your clothes catch fire.
3. Cut off electricity from main switch and remove or close down gas connections.
4. Evacuate bus in less than 1 minute without pushing and falling.
5. In case of heavy smoke, crawl out safely from the bus.
6. Evacuate Bus stand in less than 4 minutes using different exits/fire exits.
7. Help those who need assistance.

Chapter 6: Assessment check list

A. Fire Safety Assessment

1. Are fire extinguishers installed in the Bus stand?
2. Are they in working condition?
3. Are staff members trained to use fire extinguishers?
4. Are they located at appropriate positions (hazardous locations)?
5. Are they placed at appropriate height (accessible height)?
6. Are instructions indicated on extinguishers?
7. Is the language of instructions understood by all?
8. Is hydrant point in the Bus stand?
9. Are there Sand Buckets in the Bus stand? (specify in Numbers)
10. Are there Water Buckets in the Bus stand? (specify in Number)
11. Is emergency fire fighting training and SOP disseminated to the staff?
12. Are do's and don'ts displayed at appropriate locations?
13. Are emergency contact numbers displayed at appropriate locations?
14. Are Bus stand maps and escape routes displayed at appropriate locations in the Bus stand?
15. Is the emergency exit door present in the Bus stand?
16. Do you dispose flammable scrap at proper sight regularly?
17. Are the Fire Safety Norms followed in the Bus stand?
18. Is fire safety audit conducted annually?

(Attach fire safety audit report)

B. Electrical Safety Assessment

1. Is the central shutdown system in place?
2. Has the MCB system been installed?
3. Are the wires coated with insulating material?
4. Are receptacles installed to cover live wires?

5. Are electrical equipments and wires checked and replaced (if required) at every six months?
6. Are those equipments which get heated, installed at least 1 meter away from any kind of combustible material?
7. Is the earthing properly done in the Bus stand?
8. Is any defective electrical equipment in use in the Bus stand?
9. Are there any lives wires lying or tangled in open?
10. Is any plug point used for multiple loads?

Specify:

Specify at how many points:
(Attach electric safety audit report)

C. Non Structural Safety assessment

1. Are the cabinets/*almirahs* placed away from exit doors?
2. Are cabinets/*almirahs* properly fixed to the wall?
3. Are these cabinets/*almirahs* empty on the top?
4. Are desk placed with proper distance between them for easy movement?
5. Are evacuation routes, passages and stairways clear from obstacles (like flower pots, cupboards, bookshelves, big dustbins etc.) for evacuation?
6. Are fans and lights secured with ceiling?
7. Are bottles used for storing the chemicals in laboratories secured and protected against shattering?

D. Structural Safety assessment

1. How old is Bus stand building?
2. Is building structure earthquake resistant?
3. Is there any portion in the building which shows sign of cracks?
If yes, specify the locations
4. Are the Building Safety Norms followed in the Bus stand?
5. Has the building safety audit conducted by the structural engineer?

Annexure

- A. Incident Response System for Bus stand
- B. List of Volunteer blood donors in Bus stand like students or staff members with contact details
- C. Bus stand evacuation maps
- D. Emergency contact numbers for district administration
- E. Contact numbers of all IRS members
- F. Contact details of all team supervisors
- G. District wise Contact details of all hospitals in Haryana