

Govt. College Safety Initiative

By



Revenue and Disaster Management Department

Government of Haryana

COLLEGE DISASTER MANAGEMENT PLAN

Draft TEMPLATE

2014-15



CENTRE FOR DISASTER MANAGEMENT

HARYANA INSTITUTE OF PUBLIC ADMINISTRATION

GURGAON

INDEX

1. College Profile
 - 1.1. College Details
 - 1.2. College Building Details
 - 1.3. Details of Courses
 - 1.4. Details of Staff
 - 1.5. Details of Students
2. Hazard Risk, Vulnerability and Capacity (HRVC) Assessment
 - 2.1. Detailed history of Hazards/Accidents in College
 - 2.2. Risk Analysis
 - 2.3. Identification of Potential Non-Structural Hazards
 - 2.4. Identification of Vulnerable Population
 - 2.5. Capacities
 - 2.5.1. Skilled/Trained Human Resource
 - 2.5.2. Resource Inventory
3. Response Mechanism
 - A. College Disaster Management Committee (CDMC)
 - B. Teams Under CDMC
 1. Building Safety Committee
 2. Anti Ragging Committee
 3. Early warning, Communication & Awareness Generation Team
 4. Evacuation Team
 5. Fire Safety Team
 6. Search and Rescue Team
 7. First Aid Team
 8. List of volunteer blood donors
 9. Water and Sanitation Team
 10. Road Safety Team
 11. Coordination Team
4. Evacuation Plan with Evacuation Map
5. Mock Drill
6. Assessment check list

1. College Profile

1.1 College Details

1.	Name of the College	Govt. College, Assandh (Karnal)	
2.	College Code		
3.	Address	Inside Senior Secondary School, Assandh	
		Telephone	01749-278040
		Fax	
		Email	principalgcassandh@gmail.com
4.	Name of the Principal	Dr. Ravi Prakash Arya	
5.	Contact Details	Telephone	
		Mobile	093130-33917
		Email	
6.	<u>Nodal Officers for Disaster Management:</u> NSS Coordinator NCC Coordinator Physical Education Instructor Sh.Hans Raj Kanaut, Associate Professor	Contact Details :	Email Id:
		----- ----- ----- 9416109404	hansrajkanaut@gmail.com
7.	Type of College	Boys / Girls / Co-ed.	
		English / Hindi / Others	
8.	College Timings :		
	Science	Nil	
	Commerce	9:00 AM to 02:15 PM	
	Humanities	9:00 AM to 04:30 PM	
9.	Total Students	Boys:270	Total: 343
		Girls: 73	
10			

	Total Streams/ Courses		Students Male	Student Female	
	BA		195	53	
	B.Com		75	20	
11	Teaching Staff (Subject/ Department)		No. of Male	No. Of Female	
	1.Geography		01	01	
	2.Economics		01	---	
	3.English		---	01	
	4.Hindi		01	---	
	5.Political Science		01	---	
	6.History		---	---	
	7.Mathematics		01	---	
	8.B.Com.		01	01	
	Total		06	03	
12	Non-Teaching Staff		No. Of Male	No. Of Female	
	Total		1	01	
13	No. of differently abled persons		Students	Teaching staff	Non teaching staff
		Male	Nil	Nil	Nil
		Female	Nil	Nil	Nil
		Total	Nil	Nil	Nil

1	Number of buildings in the College compound	Basement	(Yes / No) NO												
		Storey	Single												
2	Year of Construction (Give details if constructed in parts)	The college has no its own building. It is running in five rooms of Senior Secondary School, Assandh (Karnal)													
3	Play Ground Area	Nil													
4	Block Details	Arts Block													
		Class Rooms	Office	Teaching Staff Room	Non-teaching Staff Room	Corridor	Staircase	Store	Toilet (Boys)	Toilet (Girls)	Computer Lab.	Library	Drinking water points	Home Science lab	Music Room
	Ground Floor	1	--	--	--	1	--	--	1	1	1	1	--	--	--
	1 st Floor	--	--	--	--	--	--	--	--	--	--	--	--	--	--
	2 nd Floor														
	3 rd Floor														
	Total	1	--	--	--	1	--	--	1	1	--	1	--	--	--
		<p>Map</p> <p style="text-align: center;">Ground of Senior Secondary School, Assandh</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; padding: 5px; display: inline-block;">1.Comp. Lab.</div> <div style="border: 1px solid black; padding: 5px; display: inline-block;">2.Class Room</div> <div style="border: 1px solid black; padding: 5px; display: inline-block;">3. Library</div> <div style="border: 1px solid black; padding: 5px; display: inline-block;">4. Office</div> <div style="border: 1px solid black; padding: 5px; display: inline-block;">5.Girls Common Room</div> </div> <p style="text-align: center;">↓</p> <p style="text-align: center;">Play Ground of Senior Secondary School, Assandh</p> <p style="text-align: center;">Science Block</p>													

		Class Rooms	Office	Teaching Staff Room	Non-teaching Staff Room	Corridor	Staircase	Store	Toilet (Boys)	Toilet (Girls)	Computer Lab.	Library	Drinking water points	Science lab	Fire Extinguishers
	Ground Floor	--	--	--	--	--	--	--	--	--	--	--	--	--	--
	1 st Floor														
	2 nd Floor														
	3 rd Floor														
	Total	--	--	--	--	--	--	--	--	--	--	--	--	--	--
5	Location of Laboratories a. Chemistry Lab b. Physics Lab c. Biology Lab d. Computer Lab e. Medical Room (Location and no. Of beds)	<p style="text-align: center;">Nil</p> <p>Nil</p> <p>Nil</p> <p>Room No.1.</p> <p>Nil</p>													
6		Science Block Map = NA													
7		Commerce Block = NA													

10	Location of 1. Medical Room/ Dispensary 2. Canteen/ Cafeteria 3. Staff Parking 4. Student Parking 5. Play ground 6. NSS Office 7. NSC Office 8. Security office	Nil Adjoining Romm No.5 Nil Nil Nil Nil Nil Nil
11	Playground size and open ground	Nil
12	College Maps	1. Attach College Location Map (showing major landmarks) 2. Attach College Building Map (showing College campus and building layout) 3. Attach College Floor Maps (showing floor wise layout)

1.1.1 Details of Teaching Staff –permanent and contractual (add additional sheet if needed):

Sr. No.	Name	Blood Group	Age	Sex	Medical Concerns like	Disability if any	Standard & Subject they teach	Contact No.	Residential Address
1	Hans Raj	B+	55	M	Nil	Nil	UG-	941610940	Munak-
2	Deepak	B+	33	M	Nil	Nil	UG-	906816480	Guhna-
3	Vikram	AB+	26	M	Nil	Nil	UG- Math.	972824161 0	Rajaund- Kaithal
4	Sahib Singh	O+	30	M	Nil	Nil	UG-	967186031	Adiyana
5	Parveen Kr.	O+	30	M	Nil	Nil	UG-Pol.	999265922	Kurukshetra
6	Rajni	---	26	F	Nil	Nil	UG-	740428064	Safidon(Jin
7	Sheetal	B+	27	F	Nil	Nil	UG-	868490314	Panchkula
8	Sanjay	B+	27	M	Nil	Nil	UG-	981251185	Jabhala

9	Nisha Rani	B+	27	F	Nil	Nil	UG-	868585514	Dadlana
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1.1.2 Details of Non-teaching Staff –permanent and contractual, Daily Wage (add additional sheet if needed):

Sr. No.	Name	Duty they perform	Blood Group	Age	Sex	Medical Conc	Disability if any	Contact No.	Address
1.	Bhupinder	Assistant	B+	45	M	Nil	Nil	9467088612	Assandh
2.	Ms Yashwani Contractual	Computer LabAttendant	--	21	F	Nil	Nil	9068308828	Bir Bangra, Kaithal
3	Vikrant(Daily Wage)	Peon	O+	25	M	Nil	Nil	9017972001	VPO Mundri, Kaithal
4	Sohan (Daily Wage)	Sweeper	---	25	M	Nil	Nil	9728567621	Bir Bangra, Kaithal
5	Raghubir Singh (Daily	Chaukidar	O+	40	M	Nil	Nil	8059954407	Bir Bangra Kaithal

1.2 College Building Details

1.2.1 Details of Persons With Disability:

Sr. No.	Name	Age	Sex	Standard and Section	Type of disability
--	-----	--	--	--	--

1.2.2 Details of person with medical concern (like Asthma, Diabetes, Cardiac Diseases etc):

Sr. No.	Name	Age	Sex	Standard and Section	Type of medical concern
--	--	--	--	--	--

2. Hazard, Risk, Vulnerability and Capacity (HRVC) Analysis

2.1 Detailed History of Disaster/Accidents in College

Sr. No.	Disaster/Accidents/ strike	Date & Time of occurrence	Total No. of people affected (injured & dead)	
			Dead	Injured
	Nil	Nil	Nil	Nil

2.2 Possible Hazards:

Hazards (in and around the College)	Hazard Probability (High / Med / Low)	Possible causes
Road Accidents	Medium	Single Road
Flood	Low	Poor Drainage
Earthquake	Medium	Earthquake Zone IV
Building collapse	Medium	Old Building
Epidemic / Contagious disease	Low	
Fire	Low	
Heat Wave	Low	
Cold Wave	Low	
Industrial / Chemical hazard	Low	
Stampede	Low	
Animal Bite	Medium	Monkeys
Snake Bite	Low	Kachcha Ground
Food Poisoning	Low	Fast food
Drinking Water	High	Purified water not available
College strikes	Medium	Poor facilities in the college

2.3 Identification of Potential Structural/Non Structural Hazards

Sr. No.	Structural/Non Structural Hazards Areas	Location
	Inside College	
1.	Gas cylinders = 01	College Canteen near Room No 5
2.	Other fuel (petrol/diesel/kerosene etc.)	Nil
3.	Chemical bottles	Nil

4.	Main Electrical Boards	Towards BEO Office inside School
5.	Hanging Electrical Wires	<u>Nil</u>
6.	Suspended Ceilings	<u>?</u>
7.	Unfixed Almirah/cabinets	<u>Roomm No. 3&4</u>
8.	Unfixed wall Frames	<u>Nil</u>
9.	Doors/ Windows	<u>?</u>
10.	Open drains/ gutter	<u>Nil</u>
11.	Trees	<u>Infront of Room No.3,4,5</u>
12.	Defected staircases	<u>No Staircase for rooms</u>
13.	Severely cracked walls	<u>Three rooms(3,4,5) require repair</u>
14.	Others (specify)	
	Outside College	
1	Trees	<u>Nil</u>
2	Power Lines	<u>Nil</u>
3	Towers	<u>Nil</u>
4	Others (specify)	

2.4 Identification of Vulnerable Population

Sr. No.	Category	Total No.	
		Male	Female
1.	Handicapped Persons	Nil	Nil
2.	Old age people if any	Nil	Nil
3.	Students with special medical concerns	No	No
4.	Teaching/Non-teaching staff with ill health	<u>No</u>	
5.	Others (specify)		

2.5 Capacities

2.5.1 Skilled/Trained Human Resource

Trained Volunteers	Boys	Girls	Total	Name of the coordinator	Contact No. of the coordinator
NCC (Yes/No)	Nil	Nil	Nil	Nil	Nil
NSS (Yes/No)	Nil	Nil	Nil	Nil	Nil
Scout &	Nil	Nil	Nil	Nil	Nil

Guide(Yes/No)					
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Expertise: Search & Rescue, Fire Safety, First Aid, Swimming, Sports, Foreign Languages (other than English) etc.

Sr. No	Name of Person	Expertise in	Teacher/ Student	Standard	Contact No.
	Nil	Nil	Nil	Nil	Nil

Blood Donation Camps organized at college:

- A. Details of incharge Nil
 B. Details of Blood donors Nil

Details of Health Checkup Camps organized at college:

2.5.2 Resource Inventory

A. Equipments within College and also nearby college :

Sr. No.	List of Items	Details of the item	Person Incharge	Contact No. of the person in charge
1.	First Aid Kits	Nil		
2.	Fire Extinguishers	Nil		
3.	Sprinkler System	Nil		
4.	Ladder (Nos. and Length)	Nil		
5.	Rope (Nos. and Length)	Nil		
6.	Stretchers	Nil		
7.	Torches	Nil		
8.	Hammers	Nil		
9.	Generators / UPS	15 UPS	Sh.Deepak Kumar	9068164808
10.	Floor Carpets/ Daris	Nil		
11.	Blankets	Nil		
12.	Others	Nil		

B. Communication Set up

Sr. No	Type of System	Total No
1	Alarm/ Mike/ Sound System	Nil
2	Wireless sets (if nearby Police Station)	Nil
3	Landline telephone	01
4	Internet Facility	01
5	Fax	Nil
6	Other	Nil

C. Transport Facilities

Sr. No	Type of Vehicle	Total No
1	College Bus (with capacity)	Nil
2	4 wheelers (personal)	One
3	2 wheelers (personal)	10
4	Other vehicles	Nil

D. Nearest Resources

Sr. No	Nearest Resource	Distance in Kms	Contact no	Address
1	SDM of the area	1 Km	01749-278334	Assandh
2	BDPO/ MC of the area	0.5 Km	01749-278221	Assandh
3	Police Station/Police Post	0.5 Km	01749-278234	Assandh
4	Fire Station	1.5 Km	01749-279211	Assandh
5	Primary Health Centre (PHC)			Assandh
6	Community Health Centre (CHC)			Assandh
7	Hospital (Public)	0.5 Km		Assandh
8	Hospital (Private)	200M		Assandh
9	Ambulance Services	0.5 Km		Assandh
10	District Control Room	45 Kms.		Assandh
11	Other Colleges	1.5 Km		Assandh

12	NGO			
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3. Response Mechanism

A. Roles and Responsibility of College Disaster Management Committee (CDMC)

- Help College in preparation & evaluation of Disaster Management Plan
- Look into structural safety of College
- Work out financial aspects of preparedness & mitigation measures.
- Arrange conduct of Mock Exercises on various types of disasters twice a year.
During disaster, help in coordinating various groups and teams

Suggested list for College Disaster Management Committee

Sr. No.	Designation	Role in CDMC
1.	Principal/Head of the College(Compulsory)	Chairperson
2.	Senior Lecturer/Teacher (Compulsory)	Vice Chairperson
3.	Science Lecturer/ Teacher	Member
4.	Social Science Lecturer/ Teacher (preferably Geography)	Member
5.	Physical Education/ Sports Teacher	Member
6.	NSS Boys ANO	Member
7.	NSS Girls ANO	Member
8.	NCC Boys Coordinator	Member
9.	NCC Girls Coordinator	Member
10.	4 students (NCC, NSS, Scouts and Guides, Head Boy and Head Girl)	Member
11.	Representative from Revenue and Disaster Management Department/District Administration/ Municipal Corporation	Member
12.	Representative from Fire Services (from closest Fire Station)	Member
13.	Representative from Police department (from closest Police Station)	Member
14.	Representative from Health Department (local Doctor)	Member
15.	A warden from Civil Defence	Member
16.	Representative from Panchayat	Member
17.	Representative from NGOs	Member

College Disaster Management Committee

Sr. No.	Name	Designation	Designation in CDMC	Contact No	Residential Address
1	Dr. Ravi Prakash Arya	Principal	Chairperson	09313033817	Delhi
2	Sh.Hans Raj Kanaut	Vice Principal	Vice Chairperson	9416109404	Munak (Karnal)
3	Sh.Deepak Kumar	Assistant Professor	Member	9068164808	Guhna Kaithal

4	Sh.Rajbir Singh Inspector	SHO	Member	01749- 278234	Assandh
5		Tehsildar	Member	01749- 278202	Assandh
6	Dr.Munish Goel 9416181909	SMO	Member	01749- 278329	Assandh
7	Sh.Rajiv Bhardwaj	Fire Brigade	Member	01749- 279211	Assandh
8	Sh.Bhupender Singh	SDO-UHBVN-1	Member	01749- 278246	Assandh
9					
10					
11					
12					
13					

B. Teams Under CDMC

1. **Building Safety team/ Committee:** Responsible for Safety Audits, Repairs and maintenance, maintenance of fire extinguishers, electrical appliances etc.
2. **Anti Ragging Committee:** Responsible for maintaining discipline and managing issues related to ragging.
3. **Early warning, Communication & Awareness Generation Team**

Composition

- Mass Communication experts and students
- Geography Teacher
- Art & Craft Teacher.
- Drama & Music Teacher.
- 1-2 parents (working with media/NGO)
- 1-2 students (good speaker & creative).

Roles and responsibilities:

- Keep track on weather reports, Hazard information
- Generate early warning based on relevant information
- Maintain communication before, during and after disasters within and outside the college.
- Conduct awareness programs. (Through IEC material, Rally, College level drawing/debate competitions, Street play, Exhibitions, Hoardings, Audio Visual Show etc).
- Conduct training programs by bringing in experts.
- Display of evacuation routes at different critical location.

- Display of emergency numbers for various departments.

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
1					
2					
3					
4					
5					

4. Evacuation Team

Composition

- All non teaching staff members
- One Teaching staff member for supervising the team

Roles and responsibilities:

- Identify safer locations and routes.
- Prepare College location map and floor maps of the College
- Prepare evacuation plan in consultation with College disaster management committee
- Practice Duck, Cover & Hold at first sign of earthquake.
- Ensure evacuation in a disciplined manner along designated evacuation route.

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
1	Subham	M	B.Com II 260	9992111494	Rahara
2	Surya Kant	M	BA I 515	9729562722	Bir Bangra(Kaithal)
3	Ankit Kumar	M	BA I 551	9354310931	Muana(Jind)
4	Akshay Rana	M	BA I 514	9813939192	Muana(Jind)
5	Ravinder Rana	M	BA I 554	9996733133	Muana(Jind)

5. Fire Safety Team

Composition

- Teaching staff of two for each block/ building for supervising
- Non teaching staff for maintenance of fire extinguishers
- Students trained in fire safety in every building/ block

Roles and responsibilities:

- Proper maintenance of fire extinguishers. (Check the expire date)
- Ensuring proper fire extinguishers for proper site.
- Monitoring the electric supply points.
- Switch of the main power if possible.
- Members of this team should be able to carry and use fire extinguishers.

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
1	Vikram	M	BA I 487	9996244922	Bighana
2	Ravi	M	BA I 465	7357707463	Kurlan
3	Rajesh Kumar	M	BA I 467	8295788907	Bir Bangra
4	Parvesh Kumar	M	BA I 486	8607059378	Panghala
5	Sandeep	M	BA I 558	9729151570	Bir Bangra

6. Search and Rescue Team

Composition

- Physical Education Experts
- NCC/NSS/Scouts & Guides Teacher.
- Fire Services representative
- Able bodied students like from NCC and NSS and others

Roles and responsibilities:

- After everyone is out take a round around the campus to see if anybody is left behind. (Note: not to go near the effected of danger zone).
- If there is a heavy earthquake situation, the team is not to go inside but to take a round from a safe distance from the building and call the emergency response team.
- If any students are trapped identify if possible the areas where they are trapped.
- Brief the Emergency Response Team about the situation.

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
1	Amarpal	M	BA I 549	9017628384	Assandh
2	Sunil Kumar	M	BA I 548	9017076699	Assandh
3	Gagandeep	M	BA I 573	9728030737	Assandh
4	Gurpreet	M	BA I 545	8396887675	Assandh
5	Sumeet Kumar	M	BA I 525	9992993183	Padhana

7. First Aid Team

Composition

- College doctor/ Dispensary incharge
- College Nurse.
- St. John/Red Cross volunteers.
- Anganwadi workers/ANM
- 1-2 parents (doctors)
- Students and staff trained in first aid.

Roles and responsibilities:

- Administer first aid and record all cases & treatment.
- Accompany search & rescue teams during search.
- Help in evacuating seriously injured.
- Aid the physically handicapped.

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
1	Vikas Beniwal	M	BA II 122	9991569796	Dupedi
2	Ankush	M	B.Com II 301	8607981850	Bighana
3	AnilKumar	M	BA I 455	9896791633	Thari
4	Mandeep	M	BA I 571	9068580679	Khanda
5	Ravi Kumar	M	B.Com.I 661	9991990726	Bighana

8. Coordination Team

Composition

- Members from CDMC
- NCC/NSS/Scouts & Guides Coordinator.

- College security guards

Roles and responsibilities:

- Over all coordination of activities under CDMC
- Facilitate and coordinate with other teams.
- To avoid chaos during disasters.
- Systematically move the students to the safety zone.
- If it is an earthquake situation, make them wait in the classrooms and instruct them to be under the table till the tremors are over.

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
1	Narender Maan	M	BA I 577	9050075705	Mor Majra
2	Narender	M	BA I 541	9991971168	Bal Jatan
3	Sahil	M	BA I 502	8569939800	Jai Singh Pura
4	Pradeep	M	BA I 521	9050244819	Bal Jatan
5	Jitender	M	BA I 565	9813574760	BalJatan

9. Water and Sanitation Team

Composition

- Member of Building maintenance committee
- NCC/NSS/Scouts & Guides students.
- All fourth class staff members

Roles and responsibilities:

- To ensure safe drinking water to everybody.
- Proper maintenance of the available water resources.
- Cleanliness of the College and surrounding campus.
- Use of mosquito repellent chemicals.
- Ensure hygienic toilets

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
1	Baljeet Singh	M	BA I 559	9729376072	Rattak
2	Navjot Singh	M	BA I 560	9729594832	Dera Guraya Rattak Road
3	Malak Singh	M	BA I 562	9728663477	Bilona
4	Virender Singh	M	BA II 84	9896407807	Rattak
5	Navjot Singh	M	B.Com II 689	8059612262	Bilona

10. Bus/Road Safety Team

Composition

- Teacher (traveling in respective buses).
- Student getting down at last stop.

Roles and responsibilities:

- Maintenance of first aid kits in college buses
- Pull over to side of road, if possible in open
- Instruct passengers to crouch down between seats and in aisle until shaking stops, move out and stay till contact with DM department/College authorities
- Ensure special need students are assisted
- Assist giving first aid to injured students
- Establish communication with College Control Room

Sr. No	Name	Sex	Standard	Contact No.	Residential Address
1	Nil	=	=	=	=
2					
3					
4					
5					

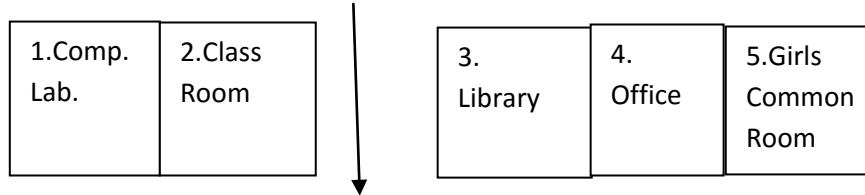
4. Evacuation Plan

The evacuation team will identify the safer locations, safe evacuation routes, locations of the equipment like fire extinguishers, fire hydrant points, First-Aid kits etc. in the College and will mark on the floor maps and will prepare floor wise evacuation plan. Display maps prominently at the notice board at each of the floor.

Sample Floor Map showing safe evacuation routes

Map

Ground of Senior Secondary School, Assandh



Play Ground of Senior Secondary School, Assandh

5. Mock-Drill

Mock drills are the way of testing the College Disaster Management Plan. The mock drill on earthquake, fire, etc. should be conducted once in every six months, and the deficiencies should be assessed for the purpose of updation of the plan. This section of the plan should clearly indicate the steps to be followed to conduct the mock drills and the responsibilities of the teachers, non-teaching staff and students should be delineated. If required, the College should invite the Fire Service Officers, doctors from Health Department, trainers from Red-Cross Society trained Civil Defence volunteers and volunteers from NGOs for support in conducting the mock drills.

Earthquake drill:

1. Practice drop, cover and hold.
2. Once evacuation starts, evacuate classroom in less than 1 minute without pushing and falling.
3. Evacuate College in less than 4 minutes using different exits.
4. Look out for friends.

5. Stay away from weak areas / structures.
6. Perform head counts when reach at assembly area.
7. Help those who need assistance

Fire Drill:

1. Evacuate from classroom.
2. Practice Stop, Drop and Roll in case your clothes catch fire.
3. Cut off electricity from main switch and remove or close down gas connections.
4. Evacuate classroom in less than 1 minute without pushing and falling.
5. In case of heavy smoke, crawl out safely from the classroom.
6. Evacuate Collegein less than 4 minutes using different exits/fire exits.
7. Look out for friends.
8. Perform head counts when reach at assembly area.
9. Help those who need assistance.

6. Assessment check list

A. Fire Safety Assessment

1. Are fire extinguishers installed in the college?
2. Are they in working condition?
3. Are students and teachers trained to use fire extinguishers?
4. Are they located at appropriate positions (hazardous locations)?
5. Are they placed at appropriate height (accessible height)?
6. Are instructions indicated on extinguishers?
7. Is the language of instructions understood by students and teachers?
8. Is hydrant point in the college?
9. Are there Sand Buckets in the college? (specify in Numbers)
10. Are there Water Buckets in the college? (specify in Number)
11. Is emergency fire fighting training and SOP disseminated to the students & teachers?
12. Are do's and don'ts displayed at appropriate locations?
13. Are emergency contact numbers displayed at appropriate locations?
14. Are College maps and escape routes displayed at appropriate locations in the college?
15. Is the emergency exit door present in the college?

16. Do you dispose flammable scrap at proper sight regularly?

17. Are the Fire Safety Norms followed in the college?

18. Is fire safety audit conducted annually?

(Attach fire safety audit report)

B. Electrical Safety Assessment

1. Is the central shutdown system in place?

2. Has the MCB system been installed?

3. Are the wires coated with insulating material?

4. Are receptacles installed to cover live wires?

5. Are electrical equipments and wires checked and replaced (if required) at every six months?

6. Are those equipments which get heated, installed at least 1 meter away from any kind of combustible material?

7. Is the earthing properly done in the college?

8. Is any defective electrical equipment in use in the college?

Specify:

9. Are there any lives wires lying or tangled in open?

10. Is any plug point used for multiple loads?

Specify at how many points:

(Attach electric safety audit report)

C. Non Structural Safety assessment

1. Are the cabinets/*almirahs* placed away from exit doors?

2. Are cabinets/*almirahs* properly fixed to the wall?

3. Are these cabinets/*almirahs* empty on the top?

4. Are desk placed with proper distance between them for easy movement?

5. Are evacuation routes, passages and stairways clear from obstacles (like flower pots, cupboards, bookshelves, big dustbins etc.) for evacuation?

6. Are fans and lights secured with ceiling?

7. Are bottles used for storing the chemicals in laboratories secured and protected against shattering?

D. Structural Safety assessment

1. How old is College building?
2. Is building structure earthquake resistant?
3. Is there any portion in the building which shows sign of cracks?
If yes, specify the locations
4. Are the Building Safety Norms followed in the college?
5. Has the building safety audit conducted by the structural engineer?
(Attach building safety audit report)

Annexure

- A. Incident Response System for college
- B. List of Volunteer blood donors in college like students or staff members with contact details
- C. College evacuation maps
- D. Emergency contact numbers for district administration
- E. Contact numbers of all IRS members
- F. List of teaching and non teaching staff
- G. Contact details of all team supervisors